# Our Approach concerning Corporate Governance

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## Shiseido Corporate Governance Policy

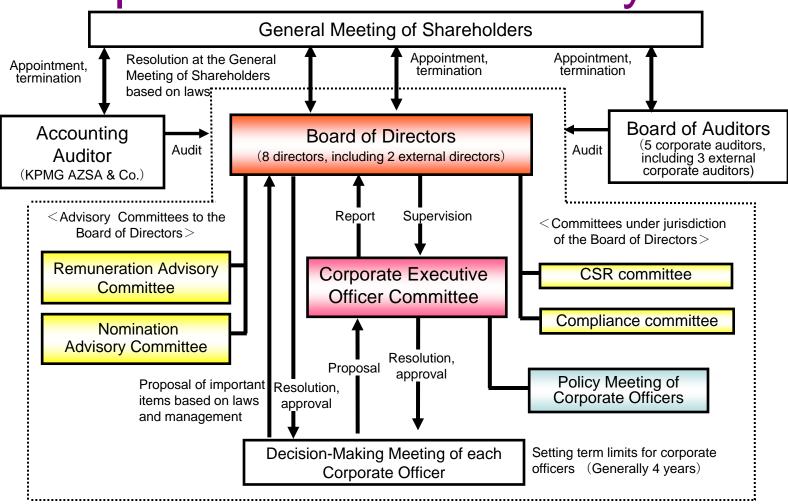
**JHIJEIDO** 

SHISEIDO is setting higher standard of corporate governance based on the understanding that maximizing corporate and shareholder value, fulfilling social responsibilities and achieving sustainable growth and development are key to maintaining support as a valuable company from all stakeholders( customers, business partners, shareholders, employees and society).

- Strengthening functions of the Board of Directors: Supervisory
- Adopting Corporate Executive Officer System : Executive function
- Strengthening audit function : Audit function
- Strengthening transparency and soundness of Management
  - : Transparency
- Strengthening the approach for sustainable development
  - : Sustainability



Corporate Governance System





Clarifying allocation of responsibilities of directors/officers

**Strengthening management of transparency and soundness** 

Transparency, Fairness, Speed of Management

Strengthening decisionmaking function

Strengthening supervisory and audit functions



# Clarifying allocation of responsibilities of directors/officers

2001 Adoption of a corporate executive officer system
 2001 Limited the term of office of directors to one year
 2006 Set the term limit of corporate officers per position Four years +2 years→6 years maximum
 2006 Formed rules governing demotions for corporate officers

2006 Lower the retiring age of corporate officers per position



## Strengthening decisionmaking function

2001 Corporate Executive Officer Committee and Policy Meeting of Corporate Officers

2002 Reduced the number of directors



## Strengthening management transparency and soundness

2001 Established the Remuneration Advisory Committee

2005 Established the Director Nomination Advisory Committee



## Strengthening supervisory and audit functions

2005 Increased the number of external corporate auditors from two to three

2006 Appointed two external directors

### **Board of Directors**



### Current structure of Board of Directors

- 10 directors (including 2 external directors)
- 5 auditors (including 3 external auditors)

### Diversity enhancement

- a former director of a bureau of the Ministry of Health, Labour and Welfare
- a former P&G executive officer
- Including 2 external directors, 4 out of 10 are from lateral/external recruitment
- Including 3 external auditors, 7 out of 15 attendees of the board are from lateral/external recruitment
- it is necessary for external directors to bring diverse insights, experiences and skill for the board

### **External Directors**



 Highly independent external directors
 Mr. Shoichiro Iwata, President and CEO of ASKUL Corporation

:The volume of commercial transaction between

Shiseido group and ASKUL Corporation is minimal

→Disclose the scale of business

attended all 14 board meetings held in FY2008

Mr. Tatsuo Uemura, Dean, School of Law, Waseda University

:No vested interest in Shiseido attended 12 out of 14 board meetings held in FY 2008

 Three years experience as the external directors since June 2006



# Remuneration committee/ Nomination Advisory Committee

Remuneration Advisory Committee

Chairman: Mr. Shoichiro Iwata

Member: CEO, VP, CFO

Representative of the consulting firm

Director Nomination Advisory Committee

Chairman: Mr. Tatsuo Uemura

Member: CEO, VP

Special committee for reappointment of the president/CEO The committee submitted a report to the board. The committee consisted of two external directors and one external auditor



# Remuneration system for directors and auditors

 Increased the portion of performance-linked compensation from 50% in FY2008

4 0 %	6 0 %
Fixed compensation	Performance-linked compensation
Basic compensation	Bonuses/Mid-term incentives/Stock options

- Only fixed compensation for external directors and corporate auditors
- Short-term incentive = Bonuses

The mid- and long-term incentives are designed as below

	Previous System	Current System (FY2008∼)	
Mid-	•1 yen stock options	•Performance-linked cash	
term	<ul><li>Assessment criteria</li><li>(Previous 3-Year Plan)</li></ul>	•Assessment criteria (New 3-Year Plan, business revenue, profit target)	
Long	•Current value stock options	•1 yen stock options	
-term	<ul><li>Exercise period of 10 years (waiting period 2 years)</li></ul>	•Exercise period of 10 years (waiting period 3 years)	

### 4.Remuneration for directors and auditors

## Policy for Directors' Bonuses

- Bonuses to directors are performance-linked compensation on each fiscal year
- Submission of the proposal to the general meeting of shareholders.
   No aggregate fixed ceiling amount for directors' bonuses
- Grants 4 directors, excluding 2 external directors, linked with EY2008 business results
  - →Reflected by the decline of sales and profits, no bonus was paid to the President & Vice President

#### 4. Remuneration for directors and auditors

# Policy for Mid-term Incentives to Directors (Performance-linked Cash)

- Meet targets for 3-Year Plan
- Concerning directors (excluding external directors and Fisher)
  - Assessment Criteria: 10% of operating profit for the final year of 3-Year
     Plan
  - Upper limit: target achievement rate of 10% and above merits 150%
  - Lower limit: target achievement rate of below 90% merits 0%
- Concerning Carsten Fisher
  - To take charge of global business, the driver of growth in New 3-Year Plan
  - Assessment Criteria: Cumulative sales and profit of above business line for the 3 years
  - Upper limit: each sales/profit target achievement rate 110% and above merits 150%
  - Lower limit: sales target achievement rate of below 80%
     profit target achievement rate of below 68% merits 0%
- Maximum payment (total): 900 millions

### 4.Remuneration for directors and auditors

# Policy for Long-term Incentives (Stock Options) to Directors

 To define a common long-term interest with shareholders

Long-term stock options

The exercise price per share be 1 yen

Equity compensation (provision of stock as bonuses in lieu of cash)

Exercise period of 10 years (waiting period 3 years)

Grantees of this year: 8 directors (excluding external directors)

## Initiatives relating to the exercise of voting rights

•1998~	Foreign shareholder identification for enhanced shareholder communications		
•2000~	Translation of Proxy material into English		
	2000~ (Summary)		
	2001~ (Full pages)		
•2001~	Public disclosure of the Proxy Material on website		
	(Japanese and English)		
•2003~	Facilitation of electronic proxy voting		
•2006~	Facilitation of proxy voting by mobile phone		
•2007~	Participated in the TSE's electronic voting platform		
•2008~	Public disclosure of the voting results		

### Disclosure of the AGM voting results



Began reporting the results of

voting rights exercised at AGM from 2008 for more transparency

#### SHISEIDO COMPANY, LIMITED

The 108th Ordinary General Meeting of Shareholders Report of Final Tally of Voting Rights Exercised

Number of shareholders holding voting rights: 24,800 Total number of voting rights held by shareholders: 399,609

	Voting rights prior to the date of the General Meeting of Shareholders (Prior Exercise)	Voting rights exercised by attendance at the General Meeting of Shareholders	Total voting rights exercised
Number of Shareholders	8,212	1,142	9,354
Number of voting rights exercised (exercise ratio)	285,511 (71.4%)	33,463 (8.3%)	318,974 (79.8%)

Matters for Resolution	Number of affirmative voting rights by Prior Exercise	Ratio of affirmative voting rights by Prior Exercise	Ratio of affirmative voting rights by Prior Exercise to the total voting rights exercised
First Item of Business: Dividends of Retained Earnings	284,160	99.5%	89.0%
Second Item of Business: Amendment to a Part of the Articles of Incorporation	283,825	99.4%	88.9%
Third Item of Business:	283,140 -	99.1 -	88.7 -
Election of Eight (8) Directors	283,967	99.4%	89.0%
Fourth Item of Business: Election of One (1) Corporate Auditor	284,085	99.5%	89.0%
Fifth Item of Business: Payment of Bonuses to Directors	283,812	99.4%	88.9%
Sixth Item of Business:  Determination of Provision of  Medium-term Incentive  Type Remuneration to  Directors	282,583	98.9%	88.5%
Seventh Item of Business: Determination of Provision of Long-term Incentive Type Remuneration to Directors	236,776	82.9%	74.2%

All of the first through seventh items of business were approved and resolved by a great majority of the shareholders by Prior Exercise and by attendance at the General Meeting of Shareholders.

(Note) At the stage of Prior Exercise, all the items of business respectively met the requirements for adoption. Hence, at the Ordinary General Meeting of Shareholders, the tallying of affirmative and dissenting voting rights by the shareholders present thereat was omitted.

### Integration of Investor Relations and Shareholders' meeting operations

## 2006~ Integration of IR operations and Shareholder Relations (SR) operations

### Integrated and consistent information flow from IR to AGM.

- Medium-term management plan
- Announcement of Financial Results
- Notice of Convocation Business Report
- Proxy voting results Annual Report

Strengthen the relationship with Institutional investors as shareholder

